



## 2016 Summer Internships

Partners for Active Living seeks four summer interns. The time commitment is flexible throughout the summer season. A stipend of \$250 will be offered at the end of the summer for completion of assigned tasks.

**1. Bicycle program promotion** - Partners for Active Living operates two bicycle programs – Spartanburg BCycle and Hub Cycle.

- Hub Cycle -- Bicycles can be borrowed for up to 3 months and a helmet and lock are included with each bike. A \$15 deposit is required and is returned in full when the bike is returned.
- Spartanburg BCycle – Partners for Active Living owns the Southeast’s first bicycle sharing system, Spartanburg BCycle. This system provides various kiosks throughout the community where residents and visitors can check out a bicycle when needed and convenient.

*Duties:*

- Collect user stories and pictures that can be used in program promotion and fundraising requests
- Outline an annual BCycle marketing plan
- Pull monthly reports for both program
- Outline Hub Cycle promotion to organizations that serve those with limited resources

*Reports to:* Hub Cycle Coordinator

**2. Volunteer management and donor growth** – Partners for Active Living has a number of volunteers who make PAL’s work possible. However, the organization does not have a streamlined program that outlines volunteer recruitment, recognition, and communication.

*Duties:*

- Outline volunteer program with volunteer types, opportunities, time commitments
- Create volunteer timeline and action plan for 2016-2017
- Begin plan implementation
- Grow recipients of weekly email blast, social media followers

*Reports to:* Executive Director

**3. Choosy Kids** – Partners for Active Living is interested in bringing a GHS program called Choosy Kids to Spartanburg County. This program serves preschool aged children by providing healthy fruits and vegetables with healthy recipes on a regular basis.

*Duties:*

- Determine what is needed to pilot the program in 2017 in Spartanburg
- Outline funding needs
- Create partnership map

*Reports to:* Healthy Kids Coordinator

**4. Trail evaluation and promotion** – Partners for Active Living is working to get more trails in Spartanburg.



Intern duties:

- Research trail counting options
- Plan weekly events along various trails throughout the community

*Reports to:* Trails Coordinator

For more information about Partners for Active Living, visit [www.active-living.org](http://www.active-living.org).

To apply for a position, contact [info@active-living.org](mailto:info@active-living.org) or call 864-598-9638.